

ANNEX A

IMPORTANT DATES FOR PARTICIPATING VWO EMPLOYERS

Timeline	Event Item	For VWOs' Information
4 Jan 2012	Closing Date for VWOs' Participation in the PCPSW 2012.	To participate, please visit www.ncss.org.sg/vwos_info or please email Ms Pamela at pamela_biswas@ncss.gov.sg
6 Feb 2012 to 9 Mar 2012	Application Period for interested individuals to apply online to their preferred participating VWOs.	NCSS will liaise with VWOs on the job applications received. VWOs will shortlist their candidates for interview (see next para). <i>Recent hires by the VWOs for less than 6 months as at 31 January 2012 may participate in the PCPSW 2012.</i>
9 Mar 2012 to 30 Mar 2012	Interview Period by participating VWOs with their shortlisted candidates.	VWOs will conduct the interviews during this period.
5 Apr 2012	Confirmation of Placements at VWOs	VWOs will need to confirm with NCSS on the confirmed placements of their selected candidates.
2 May 2012 to 18 May 2012	Signing of Employment Contract between VWOs and trainees	Upon acceptance into UniSIM's programme, successful candidates will proceed to sign the employment contract with the participating VWOs
June 2012	Signing of Letter of Undertaking (LOU) between VWOs and WDA	Participating VWOs will have to sign a contractual agreement (LOU) with WDA.
End July / August 2012	Course Commencement @ UniSIM	Trainees will commence their studies at UniSIM. Please visit www.unisim.edu.sg for course information on: <ul style="list-style-type: none"> - Graduate Diploma in Social Work (GDSW) - Accelerated Bachelor in Social Work (ABSW)